

# Getting started with IV SMART

## IV SMART instructor CD

Thank you for purchasing the IV SMART program. This CD gives you templates and materials to help you implement the IV SMART program successfully in your organization.

For best results, an identified IV SMART Steering committee and/or lead clinical expert on this project should modify these documents to reflect the Policies and Procedures in your hospital or clinical area.

NOTE: See the following page for instructions on loading the eLearning CD onto multiple computers or a network.

### This disk contains:

#### Assessment forms:

- IVS-2 class checklist
- IV SMART level 2 (IVS-2) application
- IVS-2 competency checkoff

#### Forms and templates:

##### Project management and steering committee forms

- Project work plan template
- Just in Time program introduction
- Sample program proposal
- Critical thinking chart
- Class evaluation form

##### Collaborative practice protocols

- Sample protocol buffered lidocaine
- Sample protocol EMLA
- Sample protocol LMX-4
- Sample protocol Pain Ease

##### Patient care guidelines

- Sample protocol sodium chloride 0.9% with benzyl alcohol preservative
- Sample protocol sucrose

#### Presentations:

- IV SMART introduction
- IVS-2 and IVS-3 rollout training
- IVS-2 training

#### Learner guides

- IV SMART level 1 learner guide (PDF)
- IV SMART level 2 learner guide (PDF)

# Suggested materials to use for the IV SMART program development and implementation

## IV SMART introduction and planning (phase 1)

(Modify documents to fit your organization's needs.)

- Project work plan template
- Just in Time program introduction
- Sample program proposal
- Critical thinking chart
- IV SMART introduction (PowerPoint)
- Collaborative practice protocols
- Patient care guidelines

## IV SMART phase 2 training (train the mentors)

- Just in Time program introduction (modified)
- Critical thinking chart
- Modified collaborative practice protocols and patient care guidelines as appropriate to your practice
- IVS-2 class checklist
- IVS-2 and IVS-3 rollout training (PowerPoint)
- IV SMART pocket reference

## IV SMART Phase 3 Training (ongoing IVS-1 and IVS-2 training)

### IVS-1:

- IV SMART Pediatrics DVD/VHS
- IV SMART level 1 learner guide to supplement e-learning (PDF)
- IV SMART pocket reference

### IVS-2:

- IV SMART Knowledge and Practice Series DVD/VHS
- IV SMART level 2 learner guide (PDF)
- IVS-2 class checklist
- IV SMART level 2 (IVS-2) application
- IVS-2 competency checkoff
- IV SMART IVS-2 training (PowerPoint)
- IV SMART pocket reference

## IV SMART eLearning CD

You can roll out the eLearning CD in several ways. You may choose to load the CD contents onto multiple machines, or you may want to load it on your organization's learning management system (LMS). Because the CD runs automatically when inserted, you will need to use My Computer or Explorer (in Microsoft Windows) to view and copy the contents of the CD to a new location. If you are linking to the training, the initial file to link to is *IV\_Smart\_Splash\_fs.htm*.